



*Don't let your license lapse!
Start the renewal process now.*



Do you need help entering your professional development activities into your Educator License Information System (ELIS) online account?

Do you have professional development (PD) entered but do not know what to do next?

Are you unsure how to even find ELIS?

The Will County Regional Office of Education and the Professional Development Alliance will host a lab at the Professional Development Alliance on Tuesday, April 24th, from 3:00pm-6:00pm to assist you through the licensure renewal process.

Professional Educator License (PEL):

- Teacher*
- Administrative*
- School Service Personnel*

Educator License with Stipulations (ELS):

- Career & Technical Educator*
- Provisional Career & Technical Educator*
- Part-Time Career & Technical Educator*
- Paraprofessional*

April 2018						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

What to Bring:

- ELIS Login Information*
- PD completed prior to January 1, 2015:*
 - Appropriate supporting documentation as indicated in the previously valid lists of eligible activities*
- PD completed on or after January 1, 2015:*
 - PD Verification Form 77-21B*
 - College or University Transcripts*

What you will do with the guidance of the ROE:

- Update contact information*
- Enter Professional Development*
- Submit your Professional Development*
- Renew your license*

If you are unavailable to attend and need assistance with the renewal process, please contact the Will County ROE at (815) 740-8360.

**Licensure Renewal/ELIS
Lab Night**

Professional Development
Alliance
2705 McDonough Street
Joliet, IL 60436

**Tuesday, April 24, 2018
3:00pm-6:00pm**

WIFI is available for those who prefer to bring their own laptop.

Please RSVP to Karen at
ksheppard@willcountyillinois.com
or 815-462-5404.