

# Licensure Renewal Beginning July 1, 2014

Will County Regional Office of Education

# A Disclaimer

- ▶ From the Illinois State Board of Education (ISBE) INFORMATION RELEASE:

*“While new legislation and administrative rules lay groundwork for the licensure system, many specifics still need to be determined, so not all questions can be answered at this time. It is better to delay a response to a question than to provide an incorrect answer. Therefore, the State Board of Education, the Regional Offices of Education, and professional associations and unions will provide information on an ongoing basis as additional legislation and administrative rules are promulgated.”*

# Recognition

This information has been modified from the original ISBE power point.

# Renewal for Mid-Cycle

- ▶ Licensees could participate in PD activities from previously approved providers through December 31, 2014, if the PD aligned to the new requirements
- ▶ PD activities completed before December 31, 2014 must be entered into ELIS prior to the end of the renewal cycle if they are to count. CPDU credits should be converted to professional development clock hours.
  - 1 CPDU = 1 Clock Hour of PD
  - College Coursework: 1 Semester Hour = 15 Clock Hours, 1 Quarter Hour = 10 Clock Hours

# Renewal for Mid-Cycle

- ▶ The previous lists of PD activities for each type of credential are valid for PD completed until 12/31/14.
- ▶ Teachers and school service personnel no longer require a certain amount of their PD to be under that expired list of “Purposes”.

# Renewal for Mid-Cycle

- ▶ Uniquely-qualifying activities will satisfy all renewal requirements if they were completed by August 31, 2014.
- ▶ Any degree earned must be conferred or any subsequent endorsement issued by December 31, 2014 to receive credit for the uniquely-qualifying activity.

# Renewal for Mid-Cycle

- ▶ Provisional Vocational Certificates and Temporary Provisional Vocational Certificates were exchanged for Educator Licenses with Stipulations (ELS) endorsed for career and technical educator (CTE) and provisional career and technical educator (CTEP) on July 1, 2013.
- ▶ CTEPs are valid until June 30, 2018. ELIS should reflect this and individuals must pay the additional fees to be registered until the extended renewal date.
- ▶ CTEs maintained the same renewal date after the exchange.

# Renewal for Mid-Cycle

- ▶ Educators whose renewal cycles end in 2015, 2016, 2017, or 2018 and some NBPTS Master Teachers who renew after 2018 will have the same renewal requirements they did at the beginning of that cycle. PD that counts for the current cycle includes:
  - CPDU credit earned,
  - College coursework, or
  - Uniquely-qualifying activities.



# Renewal for Mid-Cycle

- ▶ The amount of PD for renewal remains the same for mid-cycle licensees as when the current cycle began, i.e. 40 CPDUs, 80 CPDUs, or 120 CPDUs which converted to PD Hours July 1, 2014.
- ▶ For example, a person who needed 80 CPDUs to renew in 2015 and who accrued 80 CPDUs by July 1, 2014 need not earn more. If the person only accrued 60 CPDUs, he/she needs 20 more PD Hours to renew in 2015.

# Licensure Renewal 7/1/14

Licensees working 50% or more full-time equivalency must complete requirements specific to endorsements held or positions assigned.

- ▶ **Speech Language Pathologist (Teaching)** regardless of whether they hold an IDFPR or National license: 120 clock hours of PD.
- ▶ **Teaching fields and School Support Personnel** who do not also hold an IDFPR or National license: 120 clock hours of PD.

# Licensure Renewal 7/1/14

Public Act 100-0013 eliminated the rule requiring licensees holding administrative endorsements but NOT WORKING as administrators to complete one Administrative Academy (AA) course within the renewal cycle. As long as an individual fulfills the PD required for the position held, all the endorsements listed on the Professional Educator License (PEL) will move forward.

# Licensure Renewal 7/1/14

- ▶ **Administrators (including Teacher Leaders):**  
100 Clock hours of PD plus one Administrators' Academy (AA) course each fiscal year in which the licensee is assigned to an administrative position for at least 50% of the school day.
  - Those who do not complete the AA within each fiscal year must complete an additional AA for each year missed as a penalty.
  - Illinois Administrators' Academy courses may be used for PD hours. When more than one course is completed in any fiscal year, the one with the least number of hours satisfies the annual requirement.

# Licensure Renewal 7/1/14

- ▶ **NBPTS Master Teachers:** 60 clock hours of PD if holding a current NBPTS Master Teacher Designation.
- ▶ **School Support Personnel:** School Nurse, School Psychologist, School Counselor, School Social Worker and Non-Teaching Speech Language Pathologist meet PD requirements if they hold an appropriate IDFPR license **OR** an appropriate National license. Credential must be entered into ELIS as a PD activity worth the total hours owed.

# Licensure Renewal 7/1/14

## Career & Technical Educators (CTE):

- ▶ 120 clock hours of PD.
- ▶ Pass a test of basic skills IF issued 01/01/2015 or later (Test of Basic Skills Options):
  - Former IL Basic Skills test **OR**
  - TAP 400 **OR**
  - ACT with appropriate scores **OR**
  - SAT with appropriate scores **OR**
  - ACT WorkKeys (Information for ACT WorkKeys testing offered by Joliet Junior College)
    - Applied Mathematics — 4
    - Reading for Information/Workplace Documents – 4

# Licensure Renewal 7/1/14

## Provisional Career & Technical Educator (CTEP) and Part-Time Career & Technical Educator (PCTE) :

- ▶ Pass a test of basic skills IF issued 01/01/2015 or later (Test of Basic Skills Options):
  - Former IL Basic Skills test **OR**
  - TAP 400 **OR**
  - ACT with appropriate scores **OR**
  - SAT with appropriate scores **OR**
  - ACT WorkKeys (Information for ACT WorkKeys testing offered by Joliet Junior College)
    - Applied Mathematics — 4
    - Reading for Information/Workplace Documents - 4

# Licensure Renewal 7/1/14

LICENSE/ENDORSEMENT	BASIC SKILLS OR WORKKEYS TEST	PROFESSIONAL DEVELOPMENT HOURS	REGISTRATION FEES	NUMBER OF TIMES RENEWABLE
<b>Educator License with Stipulations/Career and Tech Ed (ELS/CTE)</b>	NO – if issued on/before 12/31/2014 YES – if issued on/after 1/1/2015	120 per 5-year cycle	\$50/5-year cycle	UNLIMITED
<b>Educator License with Stipulations/Provisional CTE (ELS/CTEP)</b>	NO – if issued on/before 12/31/2014 YES – if issued on/after 1/1/2015	N/A	\$50/5-year cycle	UNLIMITED
<b>Educator License with Stipulations/Part-time CTE (ELS/PCTE)</b>	NO – if issued on/before 12/31/2014 YES – if issued on/after 1/1/2015	N/A	\$50/5-year cycle	UNLIMITED



# Licensure Renewal 7/1/14

- ▶ Licensees do not have to complete PD for the years in which the licenses are exempt.
- ▶ Working solely as a substitute teacher on a PEL does not require PD for renewal.

# Licensure Renewal 7/1/14

- ▶ Licensees must renew licenses between April 1 and June 30 of the last year of the renewal cycle.
- ▶ Licenses will lapse on September 1st of the last year of the cycle if not renewed, but, they are valid for working in the public schools through August 31.

# Licensure Renewal 7/1/14

- ▶ Per the Illinois State Board of Education, legislative updates made changes to the 2018 renewals and moving forward. Professional Development **MUST BE COMPLETED** by June 30<sup>th</sup> and all licenses eligible for renewal must be renewed by August 31<sup>st</sup> or the license will lapse.

# Professional Development

Approved Professional Development Providers by statute:

- ▶ Illinois Charter Schools
- ▶ Illinois Community/City Colleges
- ▶ Illinois Joint Public Education Programs Providing Career and Technical Education
- ▶ Illinois Joint Public Education Programs Providing Special Education Services
- ▶ Illinois Museums as defined in Section 10 of the Museum Disposition of Property Act
- ▶ Illinois Public Schools/School Districts
- ▶ Illinois Regional Offices of Education and Intermediate Service Centers
- ▶ Illinois Resource Center
- ▶ Illinois State Agencies, Boards, and Commissions
- ▶ Illinois Universities and Colleges with Approved Educator–Degree Programs
- ▶ Illinois Virtual School

# Professional Development

- ▶ Unlike the previous process which included dozens of activities with a set amount of credit, license renewal provides flexibility to educators to engage in activities that meet one or more of the criteria.
- ▶ Educators, working with approved providers, should determine the activities that will help them grow as professionals, as well as contribute to the quality of their knowledge and skills in a meaningful way, and connect to and improve the work in which they engage.

# Professional Development

- ▶ Both educators and approved providers are responsible for using the flexibility wisely and appropriately. PD hour credits must never be offered as a reward for doing work or as an incentive for attending an event.
- ▶ The sole purpose of professional development is to increase educators' knowledge and skills specifically to impact student growth, achievement, and well-being.

# Professional Development

- ▶ Effective July 1, 2015, PA 99–0058 removed the requirement of entering PD activities within 60 days.
- ▶ Administrators' Academy (AA) courses will continue to be entered by the ROEs/ISCs.

# Professional Development

- ▶ Graduate and undergraduate coursework completed 01/01/2015 and after may be counted if it is from an IL institution of higher education that has a preparation program ([Directory of IL Approved Programs](#)) OR an IL community college.
- ▶ Individuals wanting to complete coursework from any other institutions are advised to contact an approved provider ([IL PDP List](#)) who may approve that institution as a “subcontractor” under its authority.



# Professional Development

- ▶ Coursework from an institution on the Directory of IL approved programs OR an IL CC is verified by official transcripts during an audit.
- ▶ With the exception of approved coursework, the only verification now valid is the Evidence of Completion Form 77-21B from an IL approved provider.

# Professional Development

- ▶ **Beginning April 1, 2017** educators can carry over unused professional development hours completed between April 1st and June 30th of the final years of their renewal cycle to the next five-year renewal cycle. Educators should not record unused professional development in ELIS until July 1st of the next renewal cycle.

# Professional Development

- ▶ Educators are responsible for procuring from the approved provider or its presenter an Evidence of Completion form 77-21B which verifies participation in that specific event, the date, and the number of hours earned.
- ▶ These should be kept for at least one year after the educators' current renewal cycle and must be submitted when requested to ISBE in the event of an audit.