

HEALTH/LIFE SAFETY ANNUAL INSPECTION CHECKLIST (FIRE SERVICE)

School Name: _____ Address: _____ School Dist. # _____

City: _____ County: _____ Phone: _____

Inspector's Name: _____ Inspector's Department: _____

Inspector's Contact Information: Phone: _____ Email: _____

Date of Inspection: _____ Was ROE/ISC Representative Present at Inspection? Yes ☐ No ☐

#	SUBJECT	MET	NOT	N/A
1	EMERGENCY LIGHTING	☐	☐	☐
General (6) Auditoriums (42) Cafeterias (84) Corridors (111) Gym/Multipurpose (142) Library/Media Center (193) Large Stages (244) Showers & Locker Rooms (234) Small Stages (257) Stairwells (274) Swimming Pools (293)				
2	EXIT SIGNS	☐	☐	☐
General (7) Auditoriums (41) Cafeteria (83) Corridors (110) Gyms & Multipurpose Rooms (141) Library/Media Center (192) Showers & Locker Rooms (233) Stages (Large) (243) Stages (Small) (256) Stairwells (273) Swimming Pools (292)				
3	FIRE ALARM and CO MONITORING	☐	☐	☐
General (9+10) Carbon Monoxide Detection (26) Greenhouses (133)				
4	FIRE ALARM INITIATING DEVICES	☐	☐	☐
Fire Detectors Arts & Crafts Rooms (30) Auditoriums (44) Auto Shops (52) Boiler Rooms (72) Cafeterias (86) Greenhouses (134) Home Economics & Family Services Rooms (152) Industrial Tech Labs (162) Kitchens (177) Library/Media Center (195) Mechanical & Furnace Rooms (199) Photo Developing Lab (209) Science Labs (226) Stages (Small) (259) Stage with Storage Underneath (267) Stairwells (277) Storage/Supply Closets (284) Swimming Pools (299) Teacher's Workrooms & Lounges (302) Woodworking Shop (316) Manual Fire Alarm Stations General (11)				
5	FIRE RATED CONSTRUCTION	☐	☐	☐
Arts & Crafts Rooms (29) Auditoriums (43) Auto Shops (51) Boiler Rooms (70) Cafeterias (85) Classrooms (94+95) Corridors (112) Protection of Openings near Fire Escapes (130) Greenhouses (132) Gyms & Multipurpose Rooms (143) Home Economics & Family Services Rooms (151) Industrial Tech Labs (161) Kitchens (176) Library/Media Centers (194) Mechanical & Furnace Rooms (198) Photo Developing Lab (208) Science Labs (225) Stages (Large) (245) Proscenium Wall (246) Stages with Storage Under (265) Stair Enclosure (275) Storage/Supply Closets (283) Classroom Storage/Janitor Rooms (285) Swimming Pools (294) Teacher's Workrooms & Lounges (301) Woodworking Shop (315)				
6	ELECTRICAL WIRING and EQUIPMENT	☐	☐	☐
Arts & Crafts Rooms (33) Automotive Shops (55)				

7	DOORS	☐	☐	☐
Hold Open Devices (4) Security Locking (27) Panic Hardware (28) Boiler Room Door Swing (69) Classroom Door Unlocked (93) Classroom Door Swing (96) Timeout Doors Unlocked (306)				
8	POSTED OCCUPANT LOADS	☐	☐	☐
Auditoriums (38) Cafeterias (80) Gyms & Multipurpose Rooms (138) Library/Media Center (189) Swimming Pools (289)				
9	EGRESS COMPONENTS	☐	☐	☐
Width of Corridors (113) Existing Fire Escapes (128) Access to Fire Escapes (129)				
10	MEANS OF EGRESS ARRANGEMENT	☐	☐	☐
Auditoriums (40) Cafeteria (82) Corridor Dead Ends (109) Gyms & Multipurpose Rooms (140) Library/Media Centers (191) Swimming Pools (291)				
11	FIRE EXTINGUISHERS	☐	☐	☐
General (16) Kitchens (178) Woodworking Shop (318)				
12	NUMBER OF EXITS	☐	☐	☐
Auditoriums (38) Cafeteria (81) Corridors (108) Gyms & Multipurpose Rooms (139) Library/Media Rooms (190) Shower and Locker Rooms (232) Swimming Pools (290)				
13	INTERIOR FINISH/DECORATIONS	☐	☐	☐
Decorative Vegetation (20) Curtains, Draperies & Decorations (22) Interior Wall, Ceiling & Floor Finishes (23) Classroom Artwork (97) Corridor Artwork (115) Sound Proofing (202) Curtains & Scenery Large Stages (247) Curtains & Scenery Small Stages (258)				
14	HOUSEKEEPING/MAINTENANCE	☐	☐	☐
Unobstructed Exits (5) Clearance above Storage (14) Extension Cords & Multi-Plugs (24) Storage Under Bleachers (64) Housekeeping in Boiler Rooms (71) Storage in Corridors (114) Conveyances do not Obstruct Egress (121) Exterior Stairways (123) Fire Lane Clearances/Marking/Signage (124) FD Connection Clear (125) Fire Hydrants Clear/Maintained (126) Mechanical & Furnace Rooms (200) Stairwells (272) No Storage in Stairwells (276) Woodworking Shop (320)				
15	SYSTEM INSPECTION, TESTING, and MAINTENANCE.	☐	☐	☐
Testing Emergency Lighting (7) Fire Alarm (12) Sprinkler System (13) Standpipe/Hydrants (15) Elevator Certificate (122) FD Connection (125) Testing of Fire Escapes (131) Kitchen Exhaust Inspection & Cleaning (180) Kitchen Filter Maintenance (181) Cooking Extinguishing Systems (182)				

Comments/Explanations:

