



WILL COUNTY REGIONAL OFFICE OF EDUCATION

ILLINOIS GED TRANSCRIPT / DIPLOMA REQUEST FORM

- ❖ Email the completed form along with a copy of a valid Photo ID; we will contact you for payment
- ❖ Mail the completed form along with a copy of a valid Photo ID and payment
- ❖ In person: please bring a valid photo ID

Payments accepted: Card, check or money order made payable to: **WillCountyROE**

THE ROE DOES NOT ACCEPT CASH. FEES PAID ARE NONREFUNDABLE.

Check the boxes for each item you are requesting.			
<input type="checkbox"/>	Official Transcript	\$10.00 EACH	Quantity _____ \$ _____
<input type="checkbox"/>	Diploma	\$10.00 EACH	Quantity _____ \$ _____
<input type="checkbox"/>	Unofficial Transcript	NO COST	
Year of GED completion: _____		Testing Site: _____	
Personal Information - Please print legibly.			
Last: _____		First: _____ Middle: _____	
Name during testing (if different from above): _____		Email Address: _____	
Social Security Number: _____		Date of Birth: _____ Phone Number: _____	
Street Address: _____		City: _____ State: _____ Zip: _____	
Signature of Applicant (original signature required): _____		Date: _____	

Transcript Recipient Information - Complete this section ONLY if this transcript is being sent to a college, employer, or other entity			
Name of Institution/Employer: _____			
Attention/Contact Person: _____			
Address: _____		City: _____ State: _____ Zip: _____	
Phone Number: _____		Fax: _____ Email: _____	

Will County Regional Office of Education
Attn: Talia Roti - troti@willroe.org
116 N. Chicago Street. Suite 400
Joliet, IL 60432
815-462-5400 ex:106

Office Use Only: Payment/Method received: _____

Date issued: _____

Updated 06/25

Initials: _____