

# Will County Regional Office of Education

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Regional Superintendent

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Assistant Regional Superintendent

## ***APPROVAL REQUEST FOR AN IN-HOUSE SCHOOL BUS DRIVER TRAINING CLASS***

***\*\*\*\* Drivers will require their phones for the Refresher Course \*\*\*\****

***\*\*\*\* Wi-fi Access Mandatory for Class Locations \*\*\*\****

***\*\* Approval is requested to hold an IN-HOUSE Bus Driver Training Class. \*\****

***Additional drivers from other companies will be allowed to attend all classes.***

***\*\*\*\*\* PLEASE SUBMIT A LIST OF YOUR DRIVERS 7 DAYS PRIOR TO CLASS DATE \*\*\*\*\****

Date of Request: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Type of Class: INITIAL:  REFRESHER:

Company Requesting: \_\_\_\_\_

Address: \_\_\_\_\_

City/Zip Code: \_\_\_\_\_ Phone #: \_\_\_\_\_

Contact Person/Email: \_\_\_\_\_

Class Date: \_\_\_\_\_ Time: \_\_\_\_\_

Instructor: \_\_\_\_\_

Estimated Class Size: \_\_\_\_\_

SIGNATURE OF PERSON PREPARING REQUEST: \_\_\_\_\_