



WILL COUNTY REGIONAL OFFICE OF EDUCATION

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Learning Behavior Specialist 1 (LBS1) Endorsement

Due to recent rule updates, the Learning Behavior Specialist 1 (LBS1) endorsement achieved through the completion of 4 courses and the LBS1 test #155 can now be applied for and issued as a K-21 endorsement regardless of the current teaching grade range held by the educator. More details can be located on the [Special Education](#) page of ISBE's website and testing information can be found on the [Illinois Licensure Testing System](#) (ILTS) website. For example, this means that despite the fact that a Professional Educator License (PEL) is only K-9 endorsed, an educator could apply and be evaluated for a K-21 LBS1 endorsement. The Illinois State Board of Education (ISBE) has indicated that they will not retroactively extend a previously issued endorsement for those who hold the LBS1 at other grade ranges, but, individuals could apply for the K-21 range to be added. Please be aware that the endorsement may not be issued automatically. If there have been changes to the content requirements of the endorsement since the grade range specific endorsement was issued, individuals need to meet the updated content requirements before the K-21 LBS1 endorsement can be issued.

The Regional Office of Education (ROE) can provide the requirements for endorsements; however, only ISBE can indicate whether any previously completed coursework meets the requirements for a specific endorsement. The state will only complete evaluations if an individual applies for an endorsement. The state also does not provide the ROE with a list of specific qualifying content courses out of state or in IL. The only other information the ROE can provide about qualifying coursework is that courses for licensure must be completed at a regionally accredited institution and must meet the content area requirements for the requested endorsement. If an educator applies, ISBE would conduct an evaluation on all transcripts on file. If an educator does not qualify for the endorsement at the time of application, the state issues a deficiency letter explaining what the educator still needs to obtain the endorsement. The evaluation will be valid for the remainder of the fiscal year in which the evaluation is originally completed plus two subsequent fiscal years. Individuals must submit official transcripts from all colleges/universities attended for the coursework from those colleges/universities to be applied toward the evaluation. Transcripts already on file do not need to be re-submitted. Educators can see the list of documents uploaded into their Educator Licensure Information System (ELIS) account by viewing the **Images** link. A paper transcript is considered official if it is still sealed in the envelope as prepared by the college Registrar. Paper transcripts can be sent to the ROE at the address listed on the website. ISBE will accept electronic transcripts from reputable sources such as E-script **IF** you request that the electronic transcript be e-mailed directly to Shannon O'Halloran at sohalloran@willcountyillinois.com. The ROE **cannot** accept electronic transcripts that are copies of what an individual received from a service. Applications are completed online through ELIS:

- Go to www.isbe.net
- Click on **System Quick Links** at the top of the page
- Select **ELIS: Educator Licensure Information System**
- Click on **Login to your ELIS account** under the "Educator Access" option
- Enter with your Login Name and Password
- If you have not created an ELIS account, click on **Sign Up Now** and create an account.
- Under the "What do you want to do?" heading on the home page of your ELIS account, you will find the **Apply for an Endorsement** option
- Click on **Add Endorsement** next to the Professional Educator License (PEL)
- Click **Next** on the Intro screen
- Select Teacher and click **Next**
- Select "Content area within your current license grade range" and click **Next**
- Select Early Childhood, Elementary, or Secondary Education and click **Next**
- Scroll down to choose "Learning Behavior Specialist I - LBSI Kindergarten through Age 21" and click **Next**
- Continue through the application wizard that guides you through the remaining steps
- At this time, it is \$50 per endorsement plus processing fee to apply

Please contact our office with any questions.

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