



WILL COUNTY REGIONAL OFFICE OF EDUCATION

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Licensure renewal for all licenses due in 2021 will begin **April 1st**. This includes the Professional Educator License (PEL), the various Career and Technical Educator (CTE) licenses, the Substitute (SUB) license, and the Paraprofessional (PARA) license. It is recommended that **EVERY** licensed individual verify through their ELIS account if they hold a license that is only registered until June 30, 2021:

- The ***Expires*** date in the individual's ELIS account will display an individual's year of renewal.
- Individuals should also check the ***Expires*** verses the ***Registered through*** date in ELIS – these years need to match. If the **Expiration Date** is after the **Registered through Date** – additional registration fees are required to prevent the license from lapsing.
- If the **Registered through Date** is blank – registration fees have never been paid and are required to prevent the license from lapsing.

Educators with a Professional Educator License (PEL) and/or Career & Technical Educator (CTE) license that expires July 1, 2021 will have until August 31, 2021 to complete any Professional Development (PD) required for renewal and pay all registration fees. **If not renewed by September 1, 2021, the license will lapse and the individual will no longer be eligible to work in an Illinois public school until the license is reinstated.** To reinstate the license, the individual will have to complete 9 semester hours of coursework in the appropriate content area(s) or pay a \$500 penalty fee in addition to submitting any required PD prior to reinstating and paying registration fees.

Documents to assist individuals with understanding the required PD for the various credentials, the instructions on how to enter PD into ELIS, and general renewal information can be found on the [Will County ROE website](#) under the [Licensure tab](#). It is recommended that individuals periodically review the [Illinois State Board of Education \(ISBE\) renewal page](#) for updates. Please contact the ROE with any questions.